

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 8-18-2025

Meeting Date: 8-25-2025

Submitted By: Joy Adams

Department: Elections

Signature of Elected Official/Department Head:

Joy Adams

Court Decision: <small>This section to be completed by County Judge's Office</small>


Description:

Consideration and allow Non-Partisan Volunteer Deputy Registrars to use lobby space in the Alvarado Sub-Courthouse, Burleson Sub-Courthouse, Cleburne Tax Office to register voters on National Voter Registration Day, Tuesday, September 16, 2025 from 10:00 am until 2:00 pm.

(May attach additional sheets if necessary)

Person to Present: Joy Adams

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 3 minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

- County Attorney IT Purchasing Auditor
- Personnel Public Works Facilities Management

Other Department/Official (list) Tax-Assessor, County Clerk JP & Constables 2 & 3

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

Joy Adams

From: Scott Porter
Sent: Thursday, July 24, 2025 3:39 PM
To: Theresa Gonzalez
Cc: Joy Adams; Nelda K. Morris
Subject: RE: Request for Space Usage on National Voter Registration Day – September 16, 2025

Hello Theresa,

Doing great, hopefully the same for you!

We are glad to share our space. I'll let our staff know as well and look forward to seeing you on September 16th.

Thanks,

Scott

From: Theresa Gonzalez <tgonzalez@johnsoncountytexas.org>
Sent: Thursday, July 24, 2025 3:20 PM
To: Scott Porter <ScottP@johnsoncountytexas.org>
Cc: Joy Adams <JoyceA@johnsoncountytexas.org>
Subject: Request for Space Usage on National Voter Registration Day – September 16, 2025

Dear Scott,

I hope this message finds you well.

As we did last year, we are pleased to participate in **National Voter Registration Day**, which will take place on **Tuesday, September 16, 2025**. In observance of this important nonpartisan event, we are requesting to use a small portion of the **lobby at the Tax Office, Alvarado Sub Courthouse and the Burleson Sub Courthouse** for voter registration activities. We are proposing to be present between the hours of **10:00 AM – 2:00 PM**.

Given that your offices are located at these sites, we would like to seek your approval before moving forward. We will also reach out to the other office holders that are in the shared building as well. Our setup will be minimal — consisting of a folding table and a few chairs — and we will take care to ensure our presence does not interfere with your daily operations.

Our goal is to provide an accessible and convenient opportunity for members of the public to register to vote in advance for the upcoming **Constitutional Election this November**. This nonpartisan effort aims to ensure that all eligible voters have the chance to participate in the democratic process.

If you have any concerns or specific requirements, please don't hesitate to let us know. We appreciate your support and partnership in encouraging civic participation.

Warm regards,



Theresa Gonzalez
Assistant Elections Administrator
Johnson County Elections



tgonzalez@johnsoncountytexas.org

Joy Adams

From: April Long
Sent: Wednesday, July 30, 2025 5:33 PM
To: Theresa Gonzalez
Subject: RE: Request for Space Usage on National Voter Registration Day – September 16, 2025

My apologies for the delay in responding, but I have no issues with you using space in the lobby of the Burleson Sub Courthouse.

Thank you,



April Long

Johnson County Clerk

along@johnsoncountytexas.org

From: Theresa Gonzalez <tgonzalez@johnsoncountytexas.org>
Sent: Thursday, July 24, 2025 3:20 PM
To: Jeff Monk <JMonk@johnsoncountytexas.org>; Steven C. Williams <Steven.Williams@johnsoncountytexas.org>; April Long <along@johnsoncountytexas.org>
Cc: Joy Adams <JoyceA@johnsoncountytexas.org>
Subject: Request for Space Usage on National Voter Registration Day – September 16, 2025

I hope this message finds you well.

As we did last year, we are pleased to participate in **National Voter Registration Day**, which will take place on **Tuesday, September 16, 2025**. In support of this important nonpartisan initiative, we respectfully request the use of a small portion of the **lobby area at the Burleson Sub Courthouse** to conduct voter registration activities.

We are proposing to be on-site between **10:00 AM and 2:00 PM**. Our setup will be minimal — limited to a **folding table and a few chairs** — and we will make every effort to ensure our presence does not interfere with the courthouse's regular operations.

Could you please let us know whether tables and chairs will be available for our use on-site, or if we would need to bring our own the day before?

As your office is located at this site, we are reaching out to seek your approval before moving forward. We will also be contacting Scott Porter, as we are planning to request space at other facilities where they are located.

This initiative is strictly **nonpartisan** and focused solely on encouraging civic participation by offering the public a convenient opportunity to register to vote ahead of the upcoming **November Constitutional Election**.

Please let us know if you have any questions, concerns, or specific requirements. We truly appreciate your support and collaboration in promoting voter engagement.

CC: Judge Monk
CC: Constable Williams
CC: April Long

Warm regards,



Theresa Gonzalez
Assistant Elections Administrator
Johnson County Elections



tgonzalez@johnsoncountytexas.org

Joy Adams

From: Andrew Nolan
Sent: Sunday, August 10, 2025 1:08 PM
To: Theresa Gonzalez
Cc: Jill Spurgeon
Subject: RE: Follow-Up: Lobby Use Request for National Voter Registration Event – September 16, 2025

That is fine. Jill Spurgeon is your point of contact as she arrives at 5 am at times.

Jill Spurgeon [REDACTED]

My number is [REDACTED] if I may be of service.

Thanks,
Andy

Andrew L. Nolan
Judge, Justice Court #3
Johnson County, TX
Texas Bar #24085502
206 N. Baugh St.
Alvarado, TX 76009
[REDACTED]

From: Theresa Gonzalez <tgonzalez@johnsoncountytexas.org>
Sent: Friday, August 8, 2025 4:34 PM
To: JP2reply <JP2@johnsoncountytexas.org>; Andrew Nolan <anolan@johnsoncountytexas.org>; Adam S. Crawford <AdamC@johnsoncountytexas.org>; Steven C. Williams <Steven.Williams@johnsoncountytexas.org>
Subject: Follow-Up: Lobby Use Request for National Voter Registration Event – September 16, 2025
Importance: High

Good afternoon,

I hope this message finds each of you well.

I'm following up on my request earlier this month regarding the use of a portion of the lobby at your facilities for the upcoming **National Voter Registration Event on September 16, 2025.**

As we are currently preparing our agenda for Commissioner's Court, I kindly ask if you could provide a **written confirmation** to this email at your earliest convenience, indicating whether your offices are able to accommodate this request.

Thank you again for your continued support and assistance with the Election Offices. Your help is greatly appreciated.

Best regards,



Theresa Gonzalez
Assistant Elections Administrator
Johnson County Elections



tgonzalez@johnsoncountytexas.org

Joy Adams

From: JP2reply
Sent: Monday, August 11, 2025 3:57 PM
To: Theresa Gonzalez; Andrew Nolan; Adam S. Crawford; Steven C. Williams
Subject: RE: Follow-Up: Lobby Use Request for National Voter Registration Event – September 16, 2025

Follow Up Flag: Follow up
Flag Status: Completed

Good afternoon,

You can use the lobby of the Burleson sub-courthouse.

Thank you,



Nikki Ashley
Chief Court Clerk/Administrator
Certified Master Justice Court Clerk, CCC II



Judge Jeff Monk
Justice of the Peace, Pct. 2
247 Elk Drive, Suite 107, Burleson, TX 76028



**HELP
IMPROVE
THE COURT**

**TAKE OUR
SHORT SURVEY**

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Best regards,



Theresa Gonzalez
Assistant Elections Administrator
Johnson County Elections



tgonzalez@johnsoncountytexas.org

Joy Adams

From: Adam S. Crawford
Sent: Friday, August 8, 2025 9:14 PM
To: Theresa Gonzalez
Subject: Re: Follow-Up: Lobby Use Request for National Voter Registration Event – September 16, 2025

You are good to go in Burleson. Let us know if there’s anything you need.

Adam Crawford

On Aug 8, 2025, at 4:33 PM, Theresa Gonzalez <tgonzalez@johnsoncountytexas.org> wrote:

Good afternoon,

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Best regards,



Theresa Gonzalez
Assistant Elections Administrator
Johnson County Elections



tgonzalez@johnsoncountytexas.org